



Risk Analysis and Management Plan - The Beast

Group/Age			Activity	The Beast, The Ultimate Challenge Centre
Teacher i/c			Date	
Adult supervisors			Ratios	
Other Adults				

What could go wrong?	What could cause it to go wrong?	How could we prevent it from going wrong?	Whose responsibility is it?	When/where will it be done?	Emergency plans & equipment.
Students getting lost.	Students roaming/exploring the facility.	<ul style="list-style-type: none"> All students, teachers and parent help to meet at the Assembly Point on the grass area in front of the Café on arrival. Students will be given boundaries within the complex. Students to remain with instructors/teachers at all times. 	Teachers. Instructors. Teachers/instructors	On arrival. On arrival. At all times.	The Assembly Point is the location where all students, teachers/support staff, and instructors will meet in case of emergency (e.g. fire).
Students needing to use the toilet.	On arrival (after travel). During instruction.	<ul style="list-style-type: none"> Students are encouraged to use toilets in Café area before heading out to the course. Any student wanting to go back to use toilets at the Café must be accompanied by a teacher or support person. 	Teachers/students. Teachers/support staff.	On arrival/departure. During instruction as needed.	
Students getting lost or hurt when walking to and from course.		<ul style="list-style-type: none"> Students to remain with instructors/teachers at all times. Absolutely no climbing or touching any obstacles until told to do so. 	Teachers/instructors.	Walking to and from the course.	

Students suffering from medical conditions.	Contributing factors e.g. bee sting, asthma.	<ul style="list-style-type: none"> Any health concerns must be made clear to the instructors before attending the course. This information will be collected from the Individual Medical and Risk Acknowledgement forms completed before the booking. 	Teachers.	Individual Medical and Risk Acknowledgement forms will be sent out at time of booking.	Instructors carry a mobile phone. Instructors carry a basic First Aid kit, but it is the responsibility of the group attending to bring any specific First Aid e.g. epipen
Injury to students on the course.	Strains/sprains Splinters Rope burn Other injuries	<ul style="list-style-type: none"> Warm ups/stretchers. Long trousers. Long trousers/instruction. Students will be shown correct techniques for each obstacle to avoid injury wherever possible. These instructions must be adhered to by all participants. Students will be monitored by instructors and the instructors retain the right to remove individual/s from any given activity if deemed necessary. 	Instructors/teachers.	During activities.	As above (medical conditions). The group attending must have a vehicle and a driver available, in case of emergency, for transport to either the Amberley Medical Centre or Christchurch Public Hospital.
Environmental factors.	Sunburn Heatstroke Dehydration Hypothermia	<ul style="list-style-type: none"> Sun block, hat. Use shaded areas when possible. Water bottles to be carried. Waterproof jacket/polar fleece to be carried if necessary. 	Teachers/instructors.	At all times.	Water is available at the Café, but not out on the course at this stage. Thermo blanket available.

Group members requiring special consideration		
Health		
Behaviour		
Other		
Pre-activity checklist Off-site venue visited <input style="width: 80px; height: 20px;" type="checkbox"/> Trip application approved <input style="width: 80px; height: 20px;" type="checkbox"/> Permission slips returned <input style="width: 80px; height: 20px;" type="checkbox"/> Medical records checked <input style="width: 80px; height: 20px;" type="checkbox"/> RAMs form to all adults <input style="width: 80px; height: 20px;" type="checkbox"/>	Day of departure Medication/Forms <input style="width: 80px; height: 20px;" type="checkbox"/> First Aid Kits <input style="width: 80px; height: 20px;" type="checkbox"/> List of all Cell Phones <input style="width: 80px; height: 20px;" type="checkbox"/> Emergency contact numbers <input style="width: 80px; height: 20px;" type="checkbox"/> Intentions left at office <input style="width: 80px; height: 20px;" type="checkbox"/>	Comments <hr/> Principal Signed: _____ Date : ___ / ___ / ____ <div style="text-align: right;">Approved / Not Approved</div>